

Governing Principles
of the
FOOD SAFETY ALLIANCE FOR PACKAGING (FSAP)
A Technical Committee of the
INSTITUTE OF PACKAGING PROFESSIONALS (IoPP)

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ARTICLE I – NAME, GOVERNANCE, AND DURATION

Section 1 – Organization Name

The Food Safety Alliance for Packaging, hereinafter called “FSAP”, is an unincorporated affiliate organization. It is currently recognized as a “Technical Committee” of the Institute of Packaging Professionals, hereinafter called “IoPP”, which is, in turn, a not-for-profit, individual membership organization.

Section 2 – Governance

FSAP shall conduct all its activities at all times in conformance with the Constitution and Bylaws of IoPP and with all applicable Federal, State and Local laws and regulations, and it is the intention of these Governing Principles to provide for FSAP’s organization and operation in such conformance.

Section 3 – Duration

The period of duration of FSAP is perpetual.

ARTICLE II – OBJECTIVES AND PURPOSES

Section 1 – Objectives

The objectives of FSAP shall be to facilitate a forum whereby stakeholders in the food industry supply chain can discuss relevant topics of concern or perceived concern as it relates to packaging and food safety. Discussion may include the associated science of such topics, potential toxicological and business risk assessment, potential responses to media, activist and/or consumer inquiries, the regulatory environment and pertinent developments, etc.

Section 2 – Purposes

Food safety is not deemed to be a competitive advantage. Rather, any food processor, any upstream supplier to the food industry, and any downstream purveyor of packaged food products must take necessary precautions to ensure a safe food supply. Everyone deserves safe food. FSAP purposes to help individuals working in various facets of the food industry supply chain to make informed decisions on behalf of their respective employers in an effort to support food safety initiatives broadly.

ARTICLE III – MEMBERSHIP AND PARTICIPATION

To be a participant in FSAP, an individual must be a member of IoPP or be invited by a member of IoPP, must have a professional business function which includes advancing the cause of food safety, and must be capable of making a material contribution to the objectives and purposes of FSAP. Participants are strongly encouraged to join IoPP, but it is not a requirement for ongoing participation in FSAP meetings and activities.

ARTICLE IV – LEADERSHIP

Section 1 – Officers

FSAP leadership will adhere to the IoPP CHARTERED UNIT GUIDE such that it will have 3 officer positions including a Chair, a Vice-Chair, and a Secretary. The committee will not have a Treasurer, as the committee chooses not to maintain a treasury, and to instead utilize IoPP National accounting services for Committee operations (if needed).

Section 2 – Members-at-Large

FSAP interested participants (Members-at-Large) may also volunteer to support leadership responsibilities such as planning meetings, coordinating activities, etc.

ARTICLE V – MEETINGS

Section 1 – Leadership Meetings

FSAP officers along with interested participants shall meet on an as-needed basis to organize upcoming meetings and activities. Meetings may be in-person, at industry events and/or via conference call. Meetings shall have an agenda, and minutes shall be recorded for such meetings.

Section 2 – FSAP Participant Meetings and Activities

FSAP meetings and activities shall be organized and promoted by the FSAP officers and/or delegated to interested participants. Meetings and activities shall have an agenda, and minutes shall be recorded for such meetings and activities.

ARTICLE VI – AMENDMENTS TO THE GOVERNING PRINCIPLES

These Governing Principles may be amended by a vote of FSAP leadership (officers) provided written notice of the intention to amend the Governing Principles containing the text of the proposed new provision is distributed to all FSAP participants that are also IoPP members at least 30 days before the vote. The vote may be taken at a meeting or via electronic means.

ARTICLE VII – CODE-OF-CONDUCT

It shall be the responsibility of every FSAP participant – regardless of IoPP membership status – to comply with the rules of the IoPP's policy of strict compliance with all applicable State and Federal antitrust laws in all FSAP meetings and activities. Each individual FSAP participant is expected to comport him or herself in an ethical manner. Failure to behave in said manner shall be considered grounds to revoke an individual's participant status.