

Chapter Excellence Award Criteria

Various chapter activities, classified below, constitute the criteria for Chapter Excellence Award.

These activities are aligned with the goals of the Institute.

OBJECTIVE: The goal of the Chapter Excellence Award is to recognize individual Chapters for meeting the following criteria, as well as help promote IoPP Membership across all Chapters.

ELIGIBILITY AND INSTRUCTIONS: Each Chapter must complete the online form and provide the requested documentation that outlines the following criteria. Chapters will be awarded in the first quarter of the year for the data provided for the previous year.

1. CHAPTER ORGANIZATION

- a. Election of Officers: Awarded to chapters that have a current slate of officers, post officers on chapter website and send list of officers to RVP and VP of Chapters within 30 days of any changes after elections or to re-fill a position.
- b. Chapter by-laws review (no more than 1x per year).

2. FINANCE

- a. Chapter Operating Statements: a mandatory requirement for chapter consideration for the Chapter Excellence Award. Financial data to be submitted via the online form for the period of January – December 2019.

3. COMMUNICATIONS

- a. Chapter meeting announcements posted on Pack Chat at least one month in advance.
- b. Chapter summary report for meetings that highlights what worked and what didn't work to assist with future planning, to be posted in Pack Chat library in the Chapter Presidents & RVP community.
- c. Chapter Communication: Awarded for producing communications (website posting, e-mails, Twitter, etc.) during the year.
- d. Lecture: Awarded for each chapter member who gives a packaging presentation in an educational or academic setting (i.e. career day, fund raising, etc.)
- e. Articles: Awarded for each article authored or co-authored by a chapter member that appears in a packaging publication. The chapter must provide the publication issue, page number and author, to receive credit.
- f. Internet and Social Media: Awarded for establishing and maintaining a chapter webpage on IoPP.org or a stand-alone website that is updated at least quarterly (Facebook, LinkedIn, Twitter)

4. EDUCATION

- a. Contributions to Packaging Education: Donations for scholarships for packaging students or gifts to a packaging school. Includes sponsoring students' participation in the IoPP Student National Conference, IoPP Leadership Conference and/or PACK EXPO or sponsorship of a student event
 - b. Have a guest speaker at a scheduled meeting
 - c. Have a chapter member speak at a scheduled meeting
 - d. Have a government agency or industry trade association representative speak at a scheduled meeting
 - e. Have the meeting/field trip/tour at a Packaging relatable site: Recycling Facility, Supplier's Facility, Distribution center, etc.
 - f. Volunteer at the Pack Expo booth
 - g. Nominate member for Pi Alpha Kappa award.
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AWARDS

The chapters would be awarded as follows:

-) Gold = chapter satisfies all criteria listed in 1 & 2, plus 10 more items combined from 3 & 4.
-) Silver = chapter satisfies all criteria listed in 1 & 2, plus 6 – 9 items combined from 3 & 4.
-) Bronze = chapter satisfies all criteria listed in 1 & 2 only

The awards would be as follows and provided annually:

-) Gold = \$500 bookstore credit per Chapter, must be used in 12 mos, up to 3 virtual meetings, 2 premium webinars, all chapter individuals receive online badge
-) Silver = \$300 bookstore credit per Chapter, must be used in 12 mos, up to 2 virtual meetings, 1 premium webinar, all chapter individuals receive online badge
-) Bronze = up to 1 virtual meeting, all chapter individuals receive online badge

All receive recognition on PackChat, social media, website and newsletter.