

## Chapter of Excellence Awards Points Criteria

CHAPTER: \_\_\_\_\_

CHAIRPERSON: \_\_\_\_\_ DATE: \_\_\_\_\_

Various chapter activities, classified below, constitute the criteria for “Chapter of Excellence.”

These activities are aligned with the goals of the Institute.

1.	CHAPTER ORGANIZATION	POINTS	CALCULATION
A.	<u>Election of Officers:</u> Awarded to chapters that have a current slate of officers, post offices on chapter website and send list of officers to RVP and VP of Chapters within 30 days of any changes after elections or to re-fill a position.	1,000	_____
B.	<u>Chapter Leadership Roster:</u> Awarded if Chapter Leadership Roster is sent to RVP by February 1 and August 1st of each year	2,000	_____
C.	<u>Schedule of Meetings:</u> Awarded if sent to RVP	1,000	_____
D.	Chapter by-laws reviewed (no more than 1x per year)	500	_____
2.	MEMBERSHIP GROWTH	POINTS	CALCULATION
The basis for chapter size is the number of members assigned to the chapter as of December 31. The formula for annual growth is to divide current membership by last year's figure.			
A.	<u>New Member Recruitment:</u> Awarded for new member (non-renewing) obtained during the year (max 1000 points)	100	_____

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<b>3.</b>	<b>MEMBERSHIP ATTENDANCE</b>	<b>POINTS</b>	<b>CALCULATION</b>
A.	<u>Meeting Attendance:</u> Awarded for each member attending a meeting	25	
B.	Awarded for each non-member guest attending a meeting	50	
C.	Awarded for each non-member guest that joins IoPP prior to the next meeting.	100	
<b>4.</b>	<b>PARTICIPATION IN NATIONAL AFFAIRS</b>	<b>POINTS</b>	<b>CALCULATION</b>
A.	<u>IoPP Annual Meetings:</u> Awarded for each additional chapter member in attendance at the IoPP Annual Meeting.	250/ 5000max.	_____
B.	<u>National Participation:</u> Awarded for each chapter member serving on a National Council.	500	_____
C.	<u>Regional Meetings:</u> Awarded for each chapter officer in attendance at a Regional Meeting called by the Regional Vice President.	100/ 500 max.	_____
<b>5.</b>	<b>FINANCE</b>	<b>POINTS</b>	<b>CALCULATION</b>
A.	<u>Chapter Operating Statements</u> (see appendix) are a mandatory requirement for chapter consideration as Chapter of the Year. Statements are to be submitted through <a href="http://www.iopp.org">www.iopp.org</a> twice yearly (July 31 for period January – June, and January 31 for period July - December). Awarded for each statement received on time, with an additional 1,000 point bonus if both are on time.	1,000/ 1,000 bonus 3,000 max	_____

6.	PUBLICATIONS	POINTS	CALCULATION
A.	<u>Chapter Communication:</u> Awarded for producing communications (website posting, e-mails, twitter, etc.) during the year. 100 bonus points for each additional chapter communication produced during the year.	250/ 100 bonus (per addl. newsletter) 2000 max	_____
B.	<u>Articles:</u> Awarded for each article authored or co-authored by a chapter member that appears in a packaging publication. The chapter must provide the publication issue, page number and author, in order to receive credit.	250/ 5,000 max	_____
C.	<u>Internet:</u> Awarded for establishing and maintaining a chapter webpage on IoPP.org or a standalone website that is updated at least quarterly	2000	_____

7.	EDUCATION	POINTS	CALCULATION
A.	<u>Lecture:</u> Awarded for each chapter member who gives a packaging presentation in an educational or academic setting (i.e. career day, fund raising, etc.)	250/ 1,000 max.	_____
B.	<u>Contributions to Packaging Education Basis:</u> Receive 100 points for every \$1,000 donated for scholarships for packaging students or gifts to a packaging school.  Includes sponsoring students' participation in the IoPP Student National Conference, IoPP leadership Conference, and/or PACK EXPO or sponsorship of a student event.  250 point bonus for reporting to National on Financial Statement	100 per \$1,000 donation/ 500 points max.	_____
C.	Have a guest speaker at a scheduled meeting	250	_____
D.	Have a chapter member speak at a scheduled meeting	250 per 1000 max	_____
E.	Have a government agency or industry trade association representative speak at a scheduled meeting	250	_____

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8.	PROFESSIONAL CERTIFICATION	POINTS	CALCULATION
	(report available from IoPP National)		
A.	<u>CPP Applicants:</u> Awarded for each chapter member applying for the certification exam.	100	_____
B.	<u>New CPP Recipients:</u> Awarded for each member achieving CPP status.	250	_____
C.	<u>CPP Recertification:</u> Awarded for each chapter member qualifying for recertification.	500	_____
9.	PROFESSIONAL DEVELOPMENT	POINTS	CALCULATION
A.	<u>Lectures:</u> Awarded for each chapter member who speaks on packaging before an allied industry organization meeting.	250/ 2500max.	_____
B.	<u>Professional Development:</u> Awarded for each hour of presentation when a chapter sponsors a special meeting (not a regular chapter meeting) for the purpose of professional development. These presentations can take place via web cast.	250 points / 1000 points max.	_____
C.	<u>Design Competitions:</u> Awarded for each entry from a chapter member in a packaging competition.	100/ 500 max.	_____
D.	<u>IoPP Packaging Competition:</u> Awarded for each entry from a chapter member in the AmeriStar Package Competition.	250/1250 max.	_____
E.	<u>Mentoring:</u> Awarded for establishing and maintaining a mentoring activity. Activity equals 1 mentor / mentee	100 points / 1000 points max	_____

F.	<u>Award Nominations:</u> Awarded for each nomination of a chapter member in the annual Awards determinations: Institute Fellow, etc.	100/ 500 max.	_____
G	Awarded for each member winning an IoPP award	250 points	_____
H.	<u>PAK:</u> Awarded for each induction into the Pi Alpha Kappa society.	200max.	_____

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10.	TECHNICAL ACTIVITIES	POINTS	CALCULATION
A.	<u>Committee Members:</u> Awarded for each chapter member serving on an IoPP Technical Committee or task group.	100/ 1000max	_____
C.	<u>Allied Organizations:</u> Awarded for each chapter member serving in a volunteer capacity on another allied industry organization technical council.	50/ 500max.	_____
D.	<u>Speaker's Report:</u> Awarded for each meeting summary posted to a chapter website within ten days after an event.	50/ 500 max	_____
11.	SPECIAL BONUS	POINTS	CALCULATION
A.	<u>Category Bonus:</u> Awarded if a chapter has earned points in any seven of the ten categories.	1,500	_____
<b>TOTAL ALL POINTS</b>			_____