

Official Narrative Essay Examination for Certified Packaging Professional - Instructions

Collaboration in answering the examination is strictly prohibited and cause for disqualification from the program.

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Exam Instructions

1. You have through the weekend to complete this exam. For example, the exam will be emailed to you after noon on **Thursday, January 5th**. It is due back to IoPP no later than **Monday, January 9th**. (emailed back some time before midnight on Monday)
2. Select three (3) questions from the listing and respond in English with a minimum of 1000 words per question. If handwritten, your response must be legible to be considered under this option. **Questions submitted with less than 1000 words, will be failed.** If you answer more than three, only the first three will be marked.
3. Clearly identify the exam code at the beginning of each answer submitted. For example, "This question is taken from Narrative Exam Code 2NEC-C3". Then write the question number and the question as given. Skip a line and answer the question. Double space all answers if handwritten. Single space for typed answers is fine.
4. ***Include your name, member number and page number for each question.***
5. Answers will be judged on technical details, relevance, accuracy, content, grammar, spelling, graphics, and conclusions for each topic. Acknowledgements and references as required (tables, statistics, quotes, etc.) must be given. **Illustrations are an important element. Omission of illustrations will affect the values awarded by the reviewers.**
6. The results of your test will be made available 4 to 8 weeks after receipt of the completed exam should the candidate followed these instructions and the return of all materials or confirmation of deletion. The exam materials consist of these instructions and the coded narrative essay questions.
7. You will be given a pass or fail. If failed, you may request a re-test. The re-test may result in a different exam code and set of questions or require a re-write.
8. All submitted written tests become the property of IoPP. Upon completion of the exam, all answers will be destroyed.

Return Instructions

1. Email back as an attachment and destroy original email. Make sure to use Word or a format that has word count.

Email three documents to: Barbara Dykes at bdykes@iopp.org